



CHELTENHAM CIVIC SOCIETY

Cheltenham Civic Society CIO: Executive Committee

Minutes of Meeting held 5.00 pm Monday 2nd February 2020 at Parmoor House

Register:

Claire Attenborough (CA)
Andrew Booton (AB) (Chair)
Richard de Carteret (RdeC)
Fiona Clarke (FC)
Peter Sayers (PS)

Also in attendance:

Steve Bryson; Neela Mann

1. Apologies

Andrew Chard (AC) (Treasurer); Andrew North (AN) (Secretary)

2. Minutes of CIO ExCom meeting of 27 January 2020

Approved

3. Matters arising:

- a. PayPal £1250 has been transferred from PayPal to CCS bank.
- b. Microsoft SharePoint. Up and running though mostly unpopulated.
ACTION: CA, AN and AB to co-ordinate upload of appropriate documents and materials.
- c. Website. PS and FC reported: MA Design have not supplied the design drafts in time for this executive and following their arrival, the executive will be asked to approve, perhaps a special meeting. The logo will be based on the Royal Academy style of emphasising the initial letters (CCS) rather than pictograms.
ACTION: M Duckering to chase MA Design
- d. Events. AB confirmed that the events as published in the upcoming Our Town though other events and speakers are awaiting confirmation.
ACTION: AB to confirm events and speakers when known.
- e. Away Day. AB noted in regard to Heritage Open Days that the Council intends to charge for a CCS gazebo. The Patterson Lecturer is awaiting confirmation. FC reported on the Cheltenham Trust activities regarding Telephone Boxes painting. The map and list of HOD events will be distributed by BID volunteers.
ACTION: AB to meet with new Chief Executive of Council to negotiate over charges for placement of gazebo in high street. FC awaiting reply from Cheltenham Trust and will request Phone Boxes are cleaned.

4. Blue Plaques:

Neela Mann presented a full report and proposed a number of prominent persons who may deserve plaques. **All were approved by the exec.**

- Henry Thompson – The Playhouse or Vittoria house – Nov 2020
- Pearson Thompson – Rotunda - 2022
- Dr Edward Wilson – Delancy Hospital
- Friends Burial Ground – Grove Street
- Adam Lindsay Gordon – Australia’s National poet

5. Cheltenham History Festival

N Mann proposed that CCS part sponsor a two day history festival, commencing 2021. The festival will be based at the Playhouse Theatre and will host day events and two evening events with well known authors.

It was AGREED that the CCS will sponsor with a sum of £5,000 provided that an agreement is drawn up that ensures that the link between the festival and the charitable aims of CCS are clear. Further that this sponsorship may run for three years, subject again to an agreement that surplus funds are returned to CCS each year with the intention of re-sponsoring the Festival for a maximum of three years. ACTION: N Mann to draft agreement and outline business plan.

6. AGM

The proposed Agenda was agreed. AB to contact working Group chairs and leaders of activities to present, no more than 5 minutes, a report on their undertakings.

ACTION: AB to invite contributors

7. Display Boards

CA suggested a board, on entry to Parmoor House, with ‘About CCS’ with photos and short bios of each Trustee. SB will also re-do the large display boards for use at the AGM, Open Days etc. RdeC agreed to do wine and nibbles for the AGM.

ACTION: For the AGM. AB to provide names to CA. SB to redo panels and boards. RdeC to arrange wine, nibbles.

8. Accounts

AC being absent, accounts not available.

ACTION: AB to chase AC and circulate accounts.

9. AOB

- CA raised issue of CCS Treasure position and agreed to liaise with AC and may take on the responsibility if no other person steps forward.
- Post AGM there will be a new list of Exec members and officers.
ACTION: AN and AB will update lists and send to M Duckering for website.
- N Mann requested that any enquiries relating to historical matters be referred to her for action/dissemination to ensure coherent responses.

10. Next meeting

- **Monday 11 May 2020 at 5.00 p.m., Parmoor House.**

Other 2020 meeting dates are as follows (all at 5.00 p.m.)

- **Monday 13 July**
- **Monday 14 September**
- **Monday 16 November**