



CHELTENHAM CIVIC SOCIETY

Notice of Annual General Meeting

Registered Charity no. 1166580

Notice is hereby given that the Annual General Meeting of the Cheltenham Civic Society CIO will be held at Parmoor House, 13 Lypiatt Terrace, Cheltenham GL50 2SX on
Wednesday 21 March 2018 at 7.30pm

N.B. It would be helpful if you would confirm whether or not you plan to attend (See note 2 below)

Agenda

1. Apologies for absence

2. Welcome by the Mayor of Cheltenham

3. Minutes of the AGM held on 7 March 2017 (please see Cheltenham Civic Society website for minutes)

4. Election of trustees

The following trustees retired during the year:

- Alec Hamilton
- Duncan Smith

They were replaced via Executive Committee appointment by the following trustees who will retire after this AGM unless reappointed:

- Chris Healy
- Andrew North

The following trustees will retire by rotation at this meeting:

- Frederick Gick
- Robert Keevil

There are therefore four trustee vacancies to be filled at this meeting and the following have been duly nominated to serve for a term of three years:

- Andrew Chard
- Chris Healy
- Andrew North
- Peter Sayers

5. Appointment of the Chair, Hon Secretary and Hon Treasurer

The following have been duly nominated to the offices of the Society:

Chair – Maxine Melling
Hon Secretary – Andrew North
Hon Treasurer – Chris Healy

6. To receive the annual statement of accounts of the CIO for the year ended 31 December 2017 (please see the Society's website for a copy)

7. To receive the Chair's annual report on behalf of the trustees (please see the Society's website for the formal report of the trustees)

Maxine Melling
Chair

chairman@cheltenhamcivicsociety.org.uk

Andrew North

Acting Hon Secretary

secretary@cheltenhamcivicsociety.org.uk

Notes

- Members are requested to register their attendance on arrival at Parmoor House.
- Please confirm attendance or apologies for absence by email to:
secretary@cheltenhamcivicsociety.org.uk
or send to Parmoor House for the attention of the Hon Secretary.
- Voting at the AGM is restricted to paid-up members.
- The website address of the Society is www.cheltenhamcivicsociety.org.uk
- A hard copy of the papers for the meeting can be consulted at Parmoor House at least 14 clear days before the AGM and individual copies will be available at least 30 minutes prior to commencement of the meeting on **21 March 2018**.

After the formal business of the AGM an open forum will be held to enable all attendees to give their views about the Society, its role in the town and its activities.