

# Cheltenham Civic Society: Notice of Annual General Meeting

Registered Charity no. 1166580

Notice is hereby given that the Annual General Meeting of the Cheltenham Civic Society CIO will be held at Parmoor House, 13 Lypiatt Terrace, Cheltenham GL50 2SX on **Wednesday 20 March 2019** at **7.30** pm.

## Agenda

- 1. Apologies for absence**
- 2. Welcome by the Mayor of Cheltenham**
- 3. Minutes of the AGM held on 21 March 2018 (*Attached or see Cheltenham Civic Society website for minutes*)**
- 4. Election of Trustees**

The following Trustee was appointed during the year by the Executive Committee and will accordingly retire after this AGM unless reappointed:  
Andrew Booton

The following trustees will retire either by rotation or by resignation (\*) at this meeting:  
Bruce Buchanan  
Chris Healy\*  
James Hodsdon  
Maxine Melling\*  
Lloyd Surgenor  
Lesley Whittal

There are therefore up to 7 trustee vacancies to be filled at this meeting. To date, the following have been duly nominated to serve for a term of three years:  
Andrew Booton  
Claire Attenborough

***N.B. Further nominations can be accepted up to and at the AGM. A nomination form (including nomination for the three officer roles) can be found at the bottom of this Agenda.***

- 5. Appointment of the Chair, Hon Secretary and Hon Treasurer**

The following have been duly nominated to the offices of the Society

Chair – Andrew Booton  
Hon Secretary – Andrew North  
Hon Treasurer – Andrew Chard

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## Agenda (cont.)

- 6. To receive the annual statement of accounts of the CIO for the year ended 31 December 2018 (*Attached or see the Society's website for the accounts*)**
- 7. To receive the Chair's annual report on behalf of the trustees (*Attached or see the Society's website for the report of the Chair*)**

Andrew North  
Hon Secretary  
[secretary@cheltenhamcivicsociety.org.uk](mailto:secretary@cheltenhamcivicsociety.org.uk)

14 February 2019

## Notes

1. Members are requested to register their attendance on arrival at Parmoor House.
2. Please confirm apologies for absence by email to: [secretary@cheltenhamcivicsociety.org.uk](mailto:secretary@cheltenhamcivicsociety.org.uk) or send to Parmoor House for the attention of the Hon Secretary
3. Voting at the AGM is restricted to paid-up members
4. The website address of the Society is <https://cheltenhamcivicsociety.org.uk>
5. A hard copy of the papers for the meeting can be consulted at Parmoor House at least 14 clear days before the AGM.

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## Cheltenham Civic Society

### Nomination Form for Trustee or Executive Committee Officer 2019/2020

Name

.....

Address

.....

.....

Telephone.....Email.....

Is hereby nominated to serve as

.....

(ie Chairman, Hon Secretary, Hon Treasurer, Trustee)

Signature of Proposer .....

Signature of Seconder .....

Signature of Nominee .....

Date .....

**Nominations should either reach the Chair three working days before the AGM on 20  
March 2019 or can be presented at the meeting**

**Cheltenham Civic Society, Parmoor House, 13 Lypiatt Terrace, Cheltenham GL50 2SX**  
[chair@cheltenhamcivicsociety.org.uk](mailto:chair@cheltenhamcivicsociety.org.uk)